

Macon County



MACON COUNTY BOARD OF COMMISSIONERS

March 11, 2025

6 P.M.

AGENDA

1. Call to order and welcome by Chairman Young
2. Announcements
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s)
 - (A) Naming of New Roads and Changing Names of Current Roads - 911 Addressing Coordinator Brandon Crone
6. Additions to agenda
7. Public Comment Period
8. Adjustments to and approval of the agenda
9. Reports/Presentations
 - (A) Program report and approval of resolution declaring April 20, 2025, through April 26, 2025, Macon County Volunteer Week to honor the volunteers at Macon County Crawford Senior Center - Macon County Senior Services Administrative Officer Jennifer Hollifield.
 - (B) Capital Improvement Plan update - Mitch Brigulio, Davenport & Company LLC
10. Old Business
 - (A) Consideration of surplus property offer for property located at 651 East Main Street - Attorney Eric Ridenour
 - (B) Consideration and approval of contract for and hiring of County Manager - Attorney Ridenour

11. New Business

- (A) Consideration and approval of resolution to abandon a portion of SR1300 Byrd Gap Road – Attorney Ridenour
- (B) Consideration and approval of Resolution Recognizing America’s 250 Celebration – County Manager Warren Cabe
- (C) Discussion regarding a change to the Macon County Board of Commissioners Rules of Procedures, Rule 12(3) – Commissioner Josh Young

12. Consent Agenda – Attachment #12

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- (A) Minutes of the February 11, 2025, Regular Meeting, the February 13, 2025, Joint Session Meeting, and the March 4, 2025, Continued Session
- (B) Budget Amendments #208-210
- (C) Approval of FY 2024-2025 audit contract with Martin Starnes & Associates, CPAs, P.A.
- (D) Wantoot-Playmore tax refund in the amount of \$4,318.48 for overpayment of City of Highlands tax
- (E) Report of unpaid taxes in the amount of \$2,409,232.40 and approval for the Tax Collector to advertise the tax liens.
- (F) Tax releases for the month of February 2025 in the amount of \$3759.01
- (G) Monthly ad valorem tax collection report – no action necessary

13. Appointments

- (A) Reappointment of Tax Administrator Abby Braswell
- (B) Board of Equalization and Review (5 seats)
- (C) Macon County Public Library Board (2 seats)
- (D) Fontana Regional Library Board (1 seat)
- (E) Planning Board (1 seat)

14. Closed session as allowed under NCGS 143-318.11

15. Adjourn/Recess

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – PUBLIC HEARINGS

MEETING DATE: MARCH 11, 2025

We have one (1) public hearing on the agenda involving the naming of new roads and renaming of current roads. A copy of the proposed new and changed road names is included in your packet. A copy of the notice of public hearing is also included in the packet and was published in the February 26, 2025 edition of *The Franklin Press*.

Per 911 Addressing Coordinator Brandon Crone, the board, by NCGS 153A-239.1, must be provided with a list of new and changed road names, hold a public hearing, and approve the road names. Mr. Crone requests that the Board take action following the public hearing to approve the list as presented. He will be at the meeting to answer questions or provide additional details.

EXHIBIT - A**Macon County, NC New Roads**

New Road Name	Intersecting Point	Original Road Name (If Applicable)
Bhakti Ln	Leatherman Gap Rd @ 3005	
Old Mill Way	Fulton Rd @ 2022	
Lous Ln	Fred Slagle Rd @ 182	
Southern Haven Ln	Bethel Church Rd @ 390	
Sanctuary Ridge Rd	N 1st St @ 200	
Jackson Dr	Zachary Rd @ 116	Originally Diamond Dr
Dome Dr	Otter Creek Rd @594	
Kimsey Cove	Middle Skeenah Rd @595	
Bear Mor Rdg	Big Bearpen Rd @376	Originally Moss Overlook
Treehouse Holw	Wayah Rd @ 3406	
Mountain Hideaway Trl	Cedar Wood Dr @ 542	Originally Collinview Rd
Middle Creek Meadows Rd	Middle Creek Rd @ 2737	
Bradley Creek Trl	Bradley Creek Rd @ 1515	
Boulder Ct	Bradley Creek Trl @ 52	
Troubadour Ln	Rowland Rdg @ 431	
Little Rocky Top Ln	Hickory Knoll Rd @ 600	
Strickland View Dr	Wide Horizon Dr @ 3147	
Frogtown Ln	Phillips St @ 137	Originally part of Hertitage Hlw - No access now
Granity Ln	Riverbend Rd @ 996	
High Camp Way	Flat Mountain Rd @ 333	
Farmhouse Ln	Taylor Rd @ 223	
Old Barn Ln	Farmhouse Ln @ 11	
Cowee Farms Rd	Cowee School Rd @ 412	
Eagle Summit Rd	River Rd @ 2603	
Union Church Rd	Georgia Rd @ 3758	
Fire Mountain Trl	Thomas Knob Trl @ 198	
Kubota Way	Rebel Ridge Rd @ 202	
Covenant Cove Rd	Hunnicut Rd @ 172	
Lopez Rd	Arthur Drake Rd @ 400	

EXHIBIT - A

Macon County, NC New Roads

Little Village Way	Trimont Lake Rd @ 86	
Kimberly Ln	Leatherman Gap Rd @ 2070	
Smokey Ln	Norris Rd @ 90	
Happy Family Rd	Ferguson Rd @ 585	
Camel Rd	Skeenah Rd @ 543	
Elevation Rd	Cowee Creek Rd @ 863	
Village Circle West	Crisp St @ 129	
Parkside Ln	Village Circle West @ 69	
Mews Ln	Village Circle West @ 113	
Chapel Hill Ln	Village Circle West @ 155	
Hilltop Ln	Village Circle West @ 217	
Village Cir	Village Circle West @ 216	
Allison Ln	Chapel Hill Ln @ 64	

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ORDER CONFIRMATION

Salesperson: RACHEL HOSKINS Printed at 02/21/25 09:40 by sover-cn

Acct #: 7874 Ad #: 853875 Status: New WHOLD

MACON CO BD OF COMMISSIONERS Start: 02/26/2025 Stop: 02/26/2025
5 WEST MAIN ST Times Ord: 1 Times Run: ***
FRANKLIN NC 28734 FRLEG 1.00 X 4.42 Words: 164
Total FRLEG 4.42
Class: 1510 FRANKLIN LEGALS
Rate: LGLNC Cost: 54.86

Affidavits: 1
Ad Descrpt: PUBLIC NOTICE
Descr Cont: ROAD HEARING
Given by: *
P.O. #: _____
Created: sover 02/21/25 09:32
Last Changed: sover 02/21/25 09:40

Contact: _____
Phone: (828)349-2144
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Source: _____ Section: LEGALS Page: __
Camera Ready: N Group: _____ AdType: _____
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AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

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**PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

The Macon County Board of Commissioners will conduct a public hearing on **March 11th**, at 6 p.m. in the Commissioners Board Room located on the third floor of the Macon County Courthouse, located at 5 West Main Street, Franklin, NC 28734. This meeting, pursuant to the provisions of the N.C. General Statute "153A-239.1", will be to submit for approval a list of new road names, and changes to road names.

The public is invited to attend this public hearing, and the Macon County Board of Commissioners will receive public comment upon the foregoing. Thereafter, it is anticipated that the Macon County Board of Commissioners will adopt an amendment to its ordinance, concerning road names and changes, as it deems necessary.

Any person with questions concerning this public hearing may contact the Macon County 911 Addressing Office, Monday thru Friday between 8 a.m. and 5 p.m. at (828) 349-2547.

This, the 21st day of February, 2025.

#853875 / 2/26/25

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – REPORTS/PRESENTATIONS

MEETING DATE: MARCH 11, 2025

- 9A. Ms. Hollifield will provide an update on volunteer services at the Crawford Senior Center. She is requesting approval of the resolution included in your packet to recognize volunteers at the center.

- 9B. Mr. Brigulio will present the updated Capital Improvement Plan. Copies of the updated plan will be provided at the meeting.

Macon County



Resolution in Recognition of Macon County Crawford Senior Center Volunteers

WHEREAS, Macon County is a community rich in volunteers that dedicate their valuable time and resources to the Dorothy R. and John L. Crawford Senior Center, making significant and positive outcomes, great and small; and
WHEREAS, volunteers have donated 5,548 hours at the Crawford Senior Center during calendar year 2024; and
WHEREAS, the spirit of volunteerism provides even more evidence that Macon County's greatest resource is its people; and
WHEREAS, volunteering one's time has been a significant part of our County heritage; and it is critical that we continue such a tradition to preserve and improve the quality of life for our citizens of our community; and
WHEREAS, experience teaches us that government alone cannot meet all the needs of our county; and
WHEREAS, we continue to rely on the efforts of volunteers to enrich our community.
NOW, THEREFORE, be it resolved that the Macon County Board of County Commissioners do, hereby thank and honor the volunteers at the Crawford Senior Center by proclaiming April 20-26, 2025 as Macon County Volunteer Week.
Adopted this 11th day of March, 2025
BOARD OF COMMISSIONERS FOR MACON COUNTY, NORTH CAROLINA

Josh Young, Chairman
Macon County
Board of Commissioners

Attest:

Warren Cabe, Macon County Manager
and Ex Officio Clerk to the Board

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – OLD BUSINESS

MEETING DATE: MARCH 11, 2025

10(A). An Offer to Purchase Agreement and deposit have been received to purchase the property located at 651 East Main Street. Franklin, NC. Action is needed to accept this offer and enter into the upset bid period. Attorney Ridenour can provide more information about the offer and the upset bid process at the meeting.

10(B). Following the March 4, 2025, Continued Session, the Board asked Attorney Ridenour to draft a contract for the County Manager candidate. A copy of the contract will be provided at the meeting for discussion and approval.

STATE OF NORTH CAROLINA
COUNTY OF MACON

RESOLUTION AUTHORIZING UPSET BID PROCESS
For Macon County Surplus property
Located at 651 E. Main St. Franklin, NC
PIN 6595413500

WHEREAS, North Carolina General Statute §160A-269 permits the County of Macon to sell property by advertisement and upset bids after receipt of an offer for property has been made; and

WHEREAS, the County has received an Offer to Purchase the property described below in the amount of \$175,000.

BEING that 0.37 +/- acre tract of real property with a physical address of 651 E. Main St. Franklin, NC 28734, bearing PIN# 6595413500 and more particularly described in Book Z-41, Page 1155 and more particularly depicted in Plat Cabinet 5, Slide 12100 of the Macon County Registry.

The purchase shall be subject to a 15' Greenway Easement reserved by the County. Said 15' walking easement is reduced from the original "Proposed 30' Greenway Walking Easement" as shown on Plat Card 12100.

THE BOARD OF COMMISSIONERS OF MACON COUNTY, NORTH CAROLINA
RESOLVES THAT:

1. The Board of Commissioners authorizes sale of the Property pursuant to the upset bid procedure set forth in North Carolina General Statute §160A-269.
2. The Clerk to the Board shall cause a notice of the proposed sale to be published. The notice shall describe the Property, the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer shall submit a qualifying increased bid to the office of the Clerk to the Board within ten (10) days after the notice of sale is published.
4. If a qualifying increased bid is received, the Clerk to the Board shall cause a new notice of upset bid to be published, and shall continue to do so until the 10 day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the County Board of Commissioners.

5. A qualifying increased bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying increased bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made to the Clerk to the Board by cashier's check, certified check, or other immediately available funds. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return, or credit the deposit of the final high bidder at closing.
7. The procedure set out herein shall be repeated until no further qualifying upset bids are received, at which time the Board of County Commissioners may accept the offer and sell the property to the highest bidder. The Board of County Commissioners may at any time reject any and all offers and/or withdraw the property from sale prior to the approval of the final high offer.
8. The buyer must pay with cash, or other good funds, at the time of closing, if and when the final high offer is approved by the Macon County Board of Commissioners.
9. The appropriate County officials are authorized to execute the instruments necessary to convey the Property to the highest bidder if and when the County Board of Commissioners approves the offer from the final high bidder.

Adopted this 11th day of March, 2025.

MACON COUNTY, NORTH CAROLINA

Josh Young, Chairman of the Macon County Board of Commissioners

ATTEST:

Warren Cabe, Ex-Officio Clerk to the Board
(SEAL)

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – NEW BUSINESS

MEETING DATE: MARCH 11, 2025

11(A). Residents have requested abandonment of State maintenance on a section of SR1300 Byrd Farm Rd which requires a resolution to be submitted by the Board of Commissioners. Approval for the abandonment is needed and a copy of the proposed resolution is included in your packet. Attorney Ridenour and Manager Cabe will be able to answer any questions during the meeting.

11(B). The year 2026 is the 250th Anniversary of the signing of the Declaration of Independence. Included in your packet is a resolution that recognizes that anniversary and establishes a committee to begin preparing for the event and coordinate with other events throughout the area. Mr. Cabe is requesting approval of the resolution.

11(C). Chairman Young has requested a discussion regarding a proposed change to the Macon County Board of Commissioners Rules of Procedure. Rule 12 (3) currently states:

Each individual signed up to speak shall be entitled only to the time allotted to each speaker. The time allotted to an individual shall be five minutes; additional time periods may not be yielded to a speaker by another individual who has also signed up to speak.

At the February 11, 2025, regular meeting of the Board, Chairman Young requested consideration to change the allotted time for an individual to speak from five minutes to three minutes to allow more citizens an opportunity to speak.

STATE OF NORTH CAROLINA
COUNTY OF MACON

**RESOLUTION OF INTENT TO ABANDON A PORTION OF
SR 1300, BYRD GAP ROAD**

WHEREAS, North Carolina Secondary Road 1300, also known as Byrd Gap Road, is a primitive road in Cartoogechaye Township, Macon County, that extends an approximate 1.565 miles from SR 1448, aka West Old Murphy Road, on the west to SR 1302, aka Anderson Creek Rd, on the east; and

WHEREAS, Rebecca B, LLC, is the owner of a tract of land bearing Macon County PIN 6552354830 that is located on both sides of SR 1300, Byrd Gap Road, a distance of 0.694 miles; and

WHEREAS, Rebecca B, LLC has petitioned the NCDOT to abandon all NCDOT maintenance along that portion of SR 1300 that lies within said tract; and

WHEREAS, the NCDOT has no record of performing maintenance operations on this segment of roadway in several decades and supports the petition for abandonment; and

WHEREAS, said portion of roadway likewise does not appear as a public road on the Macon County tax maps; and

WHEREAS, the NCDOT seeks approval from the County that the above section of SR 1300 be removed from the State Maintained Road System.

NOW THEREFORE, IT IS HEREBY RESOLVED that:

1. The Macon County Board of Commissioners supports the request by the NCDOT and is of the opinion that the above-described road should be removed from the State Maintained Road System, as requested by the petitioning property owner along SR 1300 as described herein; and
2. NCDOT shall retain maintenance obligations of 2,600 ft of SR 1300 from West Old Murphy Road on the west and 2,000 ft from Anderson Creek Rd on the east, a total of 0.871 miles, and continue routine maintenance operations up to the point of abandonment; and

3. The Macon County Board of Commissioners has no authority to close a public road or easement that is under the control and supervision of the NCDOT pursuant to NCGS §153A-241; and
4. The Macon County Board of Commissioners support the NCDOT's abandonment of that section of SR 1300, Byrd Gap Road, beginning at survey station 26+00 and ending at survey station 62+63, from the State Maintained Road System in Macon County, North Carolina, and does hereby respectfully request that said section of SR 1300 be removed from the State Maintained Road System.

Adopted at the March 11, 2025, Regular Meeting of the Macon County Board of Commissioners.

Josh Young, Chairman, Macon County Board of
County Commissioners

ATTEST:

Warren Cabe, Macon County Manager and
Ex Officio Clerk to the Board
(Official Seal)

STATE OF NORTH CAROLINA
COUNTY OF MACON

RESOLUTION OF THE MACON COUNTY BOARD OF COMMISSIONERS
RECOGNIZING AND APPROVING OF THE MACON COUNTY
OFFICIAL AMERICA 250 NC COMMITTEE

A resolution of Macon County, North Carolina, supporting the AMERICA 250 NC Committee for the United States semi quincennial (AMERICA 250 NC).

WHEREAS, Roy Cooper, Governor of North Carolina created AMERICA 250 NC to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the United States and North Carolina's integral role in that event and the role of its people on the nation's past, present, and future: and

WHEREAS, AMERICA 250 NC has a mission to engage all North Carolinians and all 100 counties through their many signatures and officially recognized programs, projects, and events of commemoration by inspiring future leaders and celebrating North Carolina's contributions to the nation over the last 250 years; and

WHEREAS, by adoption of America 250 NC's mission, Macon County Committee is officially formed to achieve the goals of America 250 NC.

NOW, THEREFORE, BE IT RESOLVED, that the County of Macon hereby endorses AMERICA 250 NC and its mission; and

RESOLVED, the County of Macon officially establishes an AMERICA 250 NC Committee made up of a diverse group of citizens to work with AMERICA 250 NC on any and all activities. The participants of the Macon County Committee will be strictly voluntary roles and there will be no compensation for participation.

IT IS FURTHER RESOLVED that a copy of this resolution be sent to the North Carolina legislative delegation and the AMERICA 250 NC Committee.

Adopted at the March 11, 2025, Regular Meeting of the Macon County Board of Commissioners.

Josh Young, Chairman, Macon County Board of County Commissioners

ATTEST:

Warren Cabe, Macon County Manager and Ex Officio Clerk to the Board
(Official Seal)

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – CONSENT AGENDA

MEETING DATE: MARCH 11, 2025

Item 12A. Draft minutes from the February 11, 2025, regular meeting, the February 13 2025 joint session, and the March 4, 2025, continued session are attached for the Board's review and approval. (Tammy Keezer)

Item 12B. Budget Amendments #208-210 are attached for your review and approval. (Lori Carpenter)

Item 12C. Approval of FY 2024-2025 audit contract with Martin Starnes & Associates, CPAs, P.A. (Lori Carpenter)

Item 12D. Tax Administrator Abby Braswell is requesting a refund in the amount of \$4,318.48 for overpayment of Highlands City Tax. Due to an error, the property was taxed at 100 percent instead of 13 percent.

Item 12E. Report of Unpaid Taxes in the amount of \$2,409,232.40 and Approval for the Tax Collector to Advertise the Tax Liens. (Delena Raby)

Item 12F. Tax releases for the month of February 2025 in the amount of \$3759.01, per the attached memorandum from Tax Collections Supervisor Delena Raby.

Item 12G. A copy of the ad valorem tax collection report as of February 28, 2025. Report only. No action is necessary. (Delena Raby)



**MACON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 11, 2025
REGULAR MEETING MINUTES**

Chairman Young called the meeting to order at 6:00 p.m. All Board Members, Interim County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, and County Attorney Eric Ridenour were present, as were a number of county employees, media, and citizens.

ANNOUNCEMENTS:

- (A)** Mr. Cabe announced a joint meeting with the Highlands Board of Commissioners and Franklin Town Council on Thursday, February 13, 2025, at 7:00 p.m., at Old Edwards Inn in Highlands.
- (B)** Mr. Cabe reported that an Animal Shelter Attendant position had been posted today on the Macon County website and Facebook page which is a contract position and will be funded by the health department.
- (C)** Commissioner Shearl congratulated Commissioner Young for being selected as The Franklin Press Elected Official of the Year.
- (D)** Commissioner Shearl announced that he would like to form a committee on efficiency and would like him and Commissioner Young to sit on the committee to fully understand the budget.
- (E)** Commissioner Young announced that we are one of the only counties that allow five minutes per speaker during the public comment period. He said he would like to consider three minutes per speaker to allow the opportunity for more citizens to speak.

MOMENT OF SILENCE: Chairman Young requested all in attendance rise and a moment of silence was observed.

PLEDGE OF ALLEGIANCE: Led by Commissioner Breeden, the pledge to the flag was recited.

PUBLIC HEARING(S): None

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Shields, seconded by Commissioner Antoine, the board voted unanimously to approve the agenda, as presented.

PUBLIC COMMENT PERIOD:

Tamara Zwinak spoke about a gas leak that occurred on Siler Road near her residence. She requested the board consider a warning system for notifying residents in this kind of emergency. **Dr. Joann Roesner** spoke about Animal Services and referred to a letter she had previously sent to board members. She said the county needs a functional animal control department with adequate

staffing and an open door for public comment. **Constance Neely** spoke about Animal Services privatization versus continued control by Macon County. **David Germain** spoke about the Fontana Regional Library (FRL), changes to the FRL agreement, board appointments, and the suggestion that the Board of Commissioners and County Manager were coordinating behind the scenes to plan an exit from the FRL. He requested that if there is a consideration to exit the FRL it be done openly and honestly and asked the board to state that they had no intention to do so. **Elizabeth Short** spoke about Animal Control and said she has called for two months for assistance with a dangerous dog and has gotten no help. She said the shelter needs more help. **Ashley Higgs** introduced herself as the Manager of Appalachian Animal Rescue and said she cannot do her job without Animal Control. She said Appalachian Animal Rescue has seven staff members to take care of 105 animals and they do not deal with dog aggression, animal abuse, etc. because that is handled by Animal Control. **Betsy Baste** spoke about Animal Services and said she is a volunteer there. She said she would love to see the Macon County Sheriff's Office take over Animal Services so that people would listen to them. Ms. Baste indicated she would be okay with a non-profit running the shelter operation with full county support. She then spoke about "Sunshine Laws" stating that members of public bodies may not hold meetings, etc. to avoid conducting business in a public meeting. She disseminated a letter about FRL circulating in the community for the board to review. **Autumn Lucas** spoke about Animal Services saying "Macon County Cares" and should take pride in taking care of animals." She talked about staffing in the shelter and said that interacting with the animals is where the joy is and that gets lost because of the higher need to clean. **Robert Malenson** spoke about Animal Services and said he understands the misery and anxiety of the dogs in the cages. He indicated that it only takes 15 minutes per day to walk a dog and there are only three or four regular volunteers to walk them. Mr. Malenson asked the board to consider putting animals down earlier because the shelter just keeps on keeping them. **Heather Johnson** spoke about the FRL Board appointment selection process and requested a clear process for selection and appointment. She also spoke about Animal Services asking for the Animal Control Officers to have the authority to carry out their enforcement duties. **Heather Dombroskie** spoke about FRL and referred to the letter that Ms. Baste handed out earlier. Ms. Dombroskie read the letter aloud and asked why would the Board of Commissioners spend time and finances to fund a library when there are many other needs more worthy in the county such as East Franklin School, Animal Services, Senior Services, etc. **Andrew Garrison** provided some handouts about a kennel that is being built off Iotla Church Road and asked the board why this would be allowed in a residential neighborhood.

REPORTS/PRESENTATIONS:

(A) FISCAL YEAR 2025-26 BUDGET KICK-OFF – Mr. Cabe indicated that the budget kick-off would be divided into two meetings this year. He said Ms. Carpenter will give a mid-year update tonight and then Mitch Mrigulio with Davenport will provide an update on where we are with big projects at the March meeting. He asked the board for basic priorities they want him to focus on and general directions as he prepares the budget. Ms. Carpenter provided her report using a PowerPoint presentation.

OLD BUSINESS:

(A) UPDATE ON THE FRANKLIN HIGH SCHOOL PROJECT – Project Coordinator Jack Morgan made some general comments about the project and introduced Joey Cain with Carroll Daniel Construction who reported that they are in full demolition mode with the stadium portion of the project. He said everything is moving along as scheduled and there are currently no schedule or budget impacts. Mr. Cane said they will take care of the student parking lot this

summer with the plan to turn the football field, track, and stadium back over to the school in April or May 2026 and the target move-in date for the new campus is April or May 2027. He said after that demolition will begin that summer and that by April 2028 everything will be complete. Mr. Cabe made some comments about some off-campus items that are impacting the Franklin High School project such as the intersection of Phillips Street and Panther Drive, the intersection with Phillips Street and Wayah Street, etc.

(B) UPDATE ON THE MACON COUNTY LIBRARY PROJECT – Mr. Cabe said work has started and the bad part of the support posts has been removed. He said the structure has been stabilized and the rebuild of the foundations of the posts will begin soon and then they will move to the inside to finish up. Mr. Cabe said we are ready to open up the bidding process for the roof which is not part of this project but is in the budget.

(C) CONSIDERATION OF SURPLUS PROPERTY OFFER FOR PROPERTY LOCATED AT 651 EAST MAIN STREET – Attorney Ridenour said we were previously presented with an offer on this piece of property that the board did not feel was sufficient to start the upset bid process. He said since then we have received two offers with the highest offer of \$150,000 and explained the upset bid process that would need to follow should the board want to proceed. Commissioner Breeden said he felt it would be a disservice to jump into accepting an offer especially since we have departments such as Veterans Services, Board of Elections, etc. who are looking for space. Commissioner Shearl said he was not interested in entertaining an offer less than the tax value and agreed with Commissioner Breeden on seeing if there is a use for the building for the county. No action was taken.

NEW BUSINESS:

(A) APPROVAL OF MACON COUNTY'S TANF ELECTING COUNTY PLAN FOR FISCAL YEAR 2026-2028 – Department of Social Services Director Patrick Betancourt made some brief remarks and introduced Sheila Conley as the Medicaid, Work First, Energy Assistance Supervisor, and Amy Mason as a Medicaid Supervisor. Mr. Betancourt explained the plan and requested the board approve the document that has been provided to the State every two years. He said this plan will bring approximately \$183,000 per year back into the County to hold recipients accountable before they can receive public assistance. Commissioner Shields made a motion, seconded by Commissioner Antoine, to approve the plan as present. The vote was unanimous.

(B) SCHEDULE INTERVIEWS FOR PERMANENT COUNTY MANAGER POSITION – Human Resource Director Tammy Keezer provided an update on the application process. She recommended the board schedule a date to interview the three most qualified applicants with twelve total applications being received. Commissioner Young requested that Ms. Keezer provide copies of the applications to all board members for review. The board consented to schedule interviews on March 4, 2025, at 9:00 a.m. and requested Ms. Keezer schedule interviews with the three applicants that had been identified.

CONSENT AGENDA: Upon a motion by Commissioner Shearl, seconded by Commissioner Breeden, the board voted unanimously to approve the consent agenda as presented which includes: (A) Minutes of the January 14, 2025, regular meeting, and the January 23, 2025, continued session, (B) Budget Amendments #187-195, (C) Approval of the Cullasaja Gorge Volunteer Fire Department Request for Letter for Municipal Lease and Option Agreement for an Apparatus, (D) Approval of Surplus of Service Weapon for Scott Nelson, (E) Tax releases for the month of January 2025 in the amount of \$12,110.30, (F) Monthly ad valorem tax collection report for which no action is necessary.

APPOINTMENTS:

(A) Board of Health (6 seats)

Attorney Ridenour explained the process and requirements of N.C.G.S. 130A-35 for professional designation appointment for the Board of Health. He distributed ballots stating these would be kept for open vote records. Attorney Ridenour collected the completed ballots and read the individual ballot results. Commissioner Shearl made a motion, seconded by Commissioner Shields, to appoint Angie Stone as the Nurse representative, Dr. Roy Lenzo as the Veterinarian representative, Dr. Carlos Vargas as the Physician representative, and Jerry Hermanson, Steve Grisson, and Dr. Nathan Fiebleman as General Public representatives. The vote was unanimous.

CLOSED SESSION: None

ADJOURN: With no other business, at 7:54 p.m., upon a motion from Commissioner Antoine, seconded by Commissioner Breeden, the board voted unanimously to recess to February 13, 2025, at 7:00 p.m. for a joint meeting with the Franklin Town Council and the Town of Highlands Board of Commissioners to be held in Edwards Hall at Old Edwards Inn located at 19 Church Street in Highlands.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair



**MACON COUNTY BOARD OF COMMISSIONERS
FEBRUARY 13, 2025
JOINT MEETING MINUTES**

Chairman Young reconvened the meeting at 6:55 p.m. as recessed from the February 11, 2025, regular meeting. All Board Members, Interim County Manager Warren Cabe, Deputy Clerk Tammy Keezer, and County Attorney Eric Ridenour were present, as were members of the Franklin Town Council and the Town of Highlands Board of Commissioners.

Members of each of the boards were given an opportunity to share and discuss items of importance to the boards and give an update on current projects. Members identified joint projects and issues they felt the towns and county could work on together. No action was taken.

ADJOURN: With no other business, at 8:15 p.m., upon a motion from Commissioner Breeden, seconded by Commissioner Shearl, the board voted unanimously to recess until March 4, 2025, at 9:00 a.m.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair



**MACON COUNTY BOARD OF COMMISSIONERS
MARCH 4, 2025
CONTINUED SESSION MINUTES**

Chairman Young reconvened the meeting at 9:00 a.m. as recessed from the April 13, 2025, joint meeting. All Board Members, Interim County Manager Warren Cabe, Deputy Clerk Tammy Keezer, Finance Director Lori Carpenter, and County Attorney Eric Ridenour were present.

CLOSED SESSION: At 9:01 a.m. upon a motion by Commissioner Shields, seconded by Commissioner Breeden, the board voted unanimously to enter into closed session in accordance with N.C.G.S. 143-318.11(a)(6) to discuss the qualifications competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Chairman Young requested that Mr. Cabe wait in the Board Room until the Board was ready for him to join the closed session.

At 11:14 a.m., upon a motion from Commissioner Breeden, seconded by Commissioner Antoine, the board voted unanimously to return to open session. Commissioner Young reported that the board had completed interviews for the County Manager position and entered into contract negotiations. He said an update would be provided at the March 11, 2025, regular meeting.

ADJOURN: With no other business, at 11:16 a.m., upon a motion from Commissioner Shearl, seconded by Commissioner Shields, the board voted unanimously to adjourn.

Warren Cabe
Ex Officio Clerk to the Board

Josh Young
Board Chair

DEPARTMENT: HEALTH

Explanation: MCPH received a new AA-AA123 Investment in Performance Management. Assistance Listing NBR 93.967

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
115110-	Investment in Performance Management	\$ 10,977.00	
113511-437000	State Aid to County/Health	\$ 10,977.00	

PREPARED BY *Melissa Setzer*

REQUESTED BY DEPARTMENT HEAD *Frank McTala*

RECOMMENDED BY FINANCE OFFICER *Don Clayton*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS *3/11/2025 meeting*

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET

AMENDMENT # 210

FROM: Beau Bishop

DEPARTMENT: HOUSING

EXPLANATION: INITIAL BUDGET

ACCOUNT		DESCRIPTION	LINE ITEM	
514096		DUKE HELPING HOMES	INCREASE	DECREASE
ORG	ITEM			
513831	447255	REVENUE	95,000	
514096	550001	SALARY		
514096	550201	MEDICARE/FICA		
514096	550203	HOSPITALIZATION		
514096	550206	LIFE INSURANCE		
514096	550207	RETIREMENT-GENERAL		
514096	550701	COUNTY 401K		
514096	556034	WAP PROGRAM OPERATIONS	95,000	
Totals			95,000	

REQUESTED BY DEPARTMENT HEAD

RECOMMENDED BY FINANCE OFFICER

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS

APPROVED AND ENTERED ON MINUTES DATED

CLERK

Beau Bishop
Don Cayato

3/11/2025

The	Governing Board Board of Commissioners
of	Primary Government Unit Macon County, NC
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Drive SE, Hickory, NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/25	Date Audit Will Be Submitted to LGC 12/31/25
-----	--------------------------------	---

Must be within six months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. If the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period, the Auditor shall perform the audit in accordance with *Government Auditing Standards* (GAGAS). The Governmental Unit is subject to federal single audit requirements in accordance with Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F (*Uniform Guidance*) and the State Single Audit Implementation Act. Currently the threshold is \$750,000 for a federal single audit and \$500,000 for a State Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501) the Auditor and Governmental Unit(s) should discuss, in advance of the execution of this contract, the responsibility for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512) to ensure proper submission.

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within six months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.
24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.
25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.
- All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.
28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:
- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
 - b) the status of the prior year audit findings;
 - c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
 - d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.
29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:	Title and Unit / Company:	Email Address:
Lori M. Carpenter	Finance Director, Macon County	lhall@maconnc.org

OR Not Applicable (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

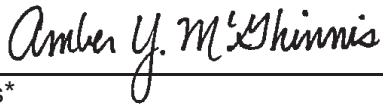
4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	Macon County, NC
Audit Fee (financial and compliance if applicable)	\$ 80,080 (includes single audit for up to 2 programs)
Fee per Major Program (if not included above)	\$ 4,000 per major program in excess of 2
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$ 12,650
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$ 108,730 (includes 6 major programs)

Discretely Presented Component Unit	N/A
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Martin Starnes & Associates, CPAs, P.A.	
Authorized Firm Representative (typed or printed)* Amber Y. McGhinnis	Signature* 
Date* 02/28/25	Email Address* amcghinnis@msa.cpa

GOVERNMENTAL UNIT

Governmental Unit* Macon County, NC	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	
Mayor/Chairperson (typed or printed)* Joshua Young, Chairman	Signature*
Date	Email Address* joshua.young@maconnc.org

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 108,730 (includes 6 major programs)
Primary Governmental Unit Finance Officer* (typed or printed) Lori M. Carpenter, Finance Director	Signature*
Date of Pre-Audit Certificate*	Email Address* lhall@maconnc.org

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)* N/A	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.

PRINT



Report on the Firm's System of Quality Control

To the Shareholders of Martin Starnes & Associates, CPAs, P.A. and the Peer Review Committee, Coastal Peer Review, Inc.

We have reviewed the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. (the firm) in effect for the year ended December 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act and an audit of an employee benefit plan.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Martin Starnes & Associates, CPAs, P.A. in effect for the year ended December 31, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Martin Starnes & Associates, CPAs, P.A. has received a peer review rating of *pass*.

Dean Dorton Allen Ford, PLLC

Dean Dorton Allen Ford, PLLC

May 10, 2024

**MACON COUNTY
TAX COLLECTIONS
FRANKLIN, NORTH CAROLINA 28734
2/27/2025 14:31**

CHECK REQUEST

Wantoot-Playmore LLC
PO BOX 1
HIGHLANDS, NC 28741

REFUND FOR OVERPAYMENT DUE TO ERROR

Parcel # 7449897420
Bill # 2024-87362

Account Description	Account Number	Amount
H01	58-3180-4220-13	4,318.48
	CHECK TOTAL	4,318.48

Requested By: Abby Braswell *AB*

Entered By:

Approved By:

Abby Braswell

From: Heath Massey <heath@hmassey.com>
Sent: Thursday, February 27, 2025 3:08 PM
To: Abby Braswell
Subject: Refund for parcel 7449897420

Good afternoon, Abby-

Per my discussion with the tax office I am requesting that the refund of \$4318.48 be refunded to me for the billing error on this parcel for the 2024 bill which I paid in full.

Thank you,

Heath

Heath Massey
heath@hmassey.com

A/R Master Display

Account #:	147612	Bill Number:	2024-87362	Bill Type:	RP	Current Balance:	0.00
	WANTOOT-PLAYMORE, LLC	Abstract Number:	<u>2024-87362</u>			Original Levy:	19,245.12
	PO BOX 1	Discovery Year:				Last Transaction Date:	12/31/2024
	HIGHLANDS NC 28741-0001	Status:				Last Payment Date:	12/31/2024
PIN						Interest Stop:	
Parcel #:	7449897420	Location Codes:	Twp: 05 - HIGHLANDS City: H01 - Highlands Fire: F10 - Highlands			Real Property Value:	4,856,920
Parcel Address:	1311 HORSE COVE RD					Personal Value:	0
Legal:	TRACT D PLAT CARD 5316	Escrow:				Exclusions:	0
Land Units/Type:	25.030 AC	Building:		2,339,700		Deferred Value:	0
		Obxf:		2,000		Total Valuation:	4,856,920
		Market Land:		2,515,220			
		Taxable Land:		2,515,220			

DESCRIPTION	RATE	LEVIED	ADDITIONAL CHARGES	DISCOUNT	COLLECTED	RELEASED	UNDER PAYMENT	BALANCE
F10 ADVL TAX - HIGHLANDS FIRE DISTRICT TAX	.0191	927.67	0.00	0.00	927.67	0.00	0.00	0.00
G01 ADVL TAX - GENERAL COUNTY TAX	.2700	13,113.68	0.00	0.00	13,113.68	0.00	0.00	0.00
H01 ADVL TAX - HIGHLANDS TAX 100% 100%	.1022	4,963.77	0.00	0.00	4,963.77	0.00	0.00	0.00
L01 FFEFEE - LANDFILL FEE RESIDENTIAL	12.0000	240.00	0.00	0.00	240.00	0.00	0.00	0.00
TOTALS		19,245.12	0.00	0.00	19,245.12	0.00	0.00	0.00

Transaction Summaries

TRANSACTION DATE	INTEREST DATE	USER	TYPE	SOURCE	PAYMENT TYPE	ADDITIONS	DISCOUNT	RELEASED	COLLECTED	CHANGE	OVER PAYMENT	BALANCE	COMMENTS
12/31/2024 10:19:32 AM	12/31/2024	ZAD	PAYMENT	PAY 2.0	ACH	0	0	0	19245.12	0.00	0	0.00	

Collections/RealEstateDisplay.aspx

2024 H01 4963.77
 2023 H01 - 645.29

 4,318.48 Refund

2024 property was taxed in City 100%
 should only be 13%.

A/R Master Display

Account #:	147612	Bill Number:	2023-87362	Bill Type: RP	Current Balance:	0.00
	WANTOOT-PLAYMORE, LLC	Abstract Number:	<u>2023-87362</u>		Original Levy:	14,902.64
	PO BOX 1	Discovery Year:			Last Transaction Date:	1/3/2024
	HIGHLANDS NC 28741-0001	Status:			Last Payment Date:	1/3/2024
PIN					Interest Stop:	
Parcel #:	7449897420	Location Codes:	Twp: 05 - HIGHLANDS City: Highlands		Real Property Value:	4,856,920
Parcel Address:	1311 HORSE COVE RD				Personal Value:	0
Legal:	TRACT D PLAT CARD 5316	Escrow:			Exclusions:	0
Land Units/Type:	25.030 AC	Building:		2,339,700	Deferred Value:	0
		Obxf:		2,000	Total Valuation:	4,856,920
		Market Land:		2,515,220		
		Taxable Land:		2,515,220		

DESCRIPTION	RATE	LEVIED	ADDITIONAL CHARGES	DISCOUNT	COLLECTED	RELEASED	UNDER PAYMENT	BALANCE
F10 ADVLINT - HIGHLANDS FIRE DISTRICT INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
F10 ADVL TAX - HIGHLANDS FIRE DISTRICT TAX	.0191	927.67	0.00	0.00	927.67	0.00	0.00	0.00
G01 ADVLINT - GENERAL COUNTY INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
G01 ADVL TAX - GENERAL COUNTY TAX	.2700	13,113.68	0.00	0.00	13,113.68	0.00	0.00	0.00
H01 ADVLINT - HIGHLAND INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
H01 ADVL TAX - HIGHLANDS TAX (13%)	.1022	645.29	0.00	0.00	645.29	0.00	0.00	0.00
L01 FFEFEE - LANDFILL FEE RESIDENTIAL	108.0000	216.00	0.00	0.00	216.00	0.00	0.00	0.00
L01 FFEINT - LANDFILL FEE RESIDENTIAL INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS		14,902.64	0.00	0.00	14,902.64	0.00	0.00	0.00

Transaction Summaries

TRANSACTION DATE	INTEREST DATE	USER	TYPE	SOURCE	PAYMENT TYPE	ADDITIONS	DISCOUNT	RELEASED	COLLECTED	CHANGE	OVER PAYMENT	BALANCE	COMMENTS
1/3/2024 9:58:04 AM	1/3/2024	ZAD	PAYMENT	PAY 2.0	ACH	0	0	0	14902.64	0.00	0	0.00	

Calculated Land Type:
 Surveyed Land Units:
 Life Estate Book:
 Life Estate Page:

Parcel Owners

NAME	ADDRESS1	ADDRESS2	ADDRESS3	CITY	STATE	ZIP	%
WANTOOT-PLAYMORE, LLC	PO BOX 1			HIGHLANDS	NC	28741	

Sales Maintenance

Transferring Documents

BOOK	PAGE	SALE DATE	INSTRUMENT TYPE	DOC AC	QUALIFIED/UNQUALIFIED	FINANCE TYPE	SALES PRICE	IMPROVED	TRANSFER/SPLIT	INSTRUMENT #	C	VIEW
E-40	858	9/9/2020	DEED		A - CONVEYANCE OF TWO (2) OR MORE PARCELS		10500000	<input type="checkbox"/>			C (0)	
A-40	1756	7/13/2020	DEED		C - DEED STAMPS \$6.00 OR LESS		0	<input type="checkbox"/>			C (0)	

Non-Transferring Documents

BOOK	PAGE	SALE DATE	INSTRUMENT TYPE	DOC AC	QUALIFIED/UNQUALIFIED	FINANCE TYPE	SALES PRICE	IMPROVED	TRANSFER/SPLIT	INSTRUMENT #	C	VIEW
L-31	226	6/14/2007	HDEED				0	<input type="checkbox"/>			C (0)	
K-31	1288	6/5/2007	HDEED				0	<input type="checkbox"/>			C (0)	

Tracking

TRACKING ITEM	REASON	DATE	USER	COMMENT
PARTIAL CITY	PARTIAL CITY	1/18/2023		13% IN HIGHLANDS CITY
Select Track ..				

Locations Tax Codes

LOCATION CATEGORY	LOCATION	CATEGORY	TAX CODE	COUNT/PERCENTAGE
TOWNSHIP-TWP	05 - HIGHLANDS	COUNTY	G01 ADVL TAX : GENERAL COUNTY T	100
CITY-CITY	H01 - Highlands	FIRE	F10 ADVL TAX : HIGHLANDS FIRE DIS	100
FIRE-FIRE	F10 - Highlands	LANDFILL	L01 FFEFEE : LANDFILL FEE RESIDI	2.00
		CITY	H01 ADVL TAX : HIGHLANDS TAX	100
		Select...	Select...	

City:

Statuses

STATUS	DATE	CREATED
Select		

Macon County Tax Office
5 West Main Street
Franklin, NC 28734



Phone: (828) 349-2149
draby@maconnc.org

TO: MACON COUNTY COMMISSIONERS

FROM: Macon County Tax Office
Delena Raby, Tax Collections Supervisor

DATE: March 04, 2025

RE: N.C.G.S. §105-369

North Carolina General Statute §105-369 states “ In February of each year, the tax collector must report to the governing body the total amount of unpaid taxes for the current fiscal year that are liens on real property.” The statute continues by stating “Upon receipt of the report, the governing body must order the tax collector to advertise the tax liens.”

This is a request for the Macon County Commissioners to order the tax office, per this statute, to collect any unpaid taxes owed to Macon County. Currently our collection rate is 93.45% however; there is still a balance of \$ 2,409,232.40 outstanding. Enforced collections will be utilized to collect as much of that outstanding amount as possible.

Notices regarding this process will be sent to all taxpayers who have a delinquent tax account. They will have thirty (30) days to respond before the actual advertising of liens is published.

Thank you and please contact me if you should have any questions.

Respectfully,

Delena Raby
Tax Collections Supervisor

Macon County Tax Office
5 West Main Street
Franklin, NC 28734



Phone: (828) 349-2149
draby@maconnc.org

TO: MACON COUNTY COMMISSIONERS

FROM: Macon County Tax Collector's Office
Delena Raby, Tax Collections Supervisor

DATE: March 4, 2025

RE: Releases for February 2025

Attached please find the report of property tax releases for real estate and personal property that require your approval in order to continue with the process of releasing these amounts from the tax accounts. Please feel free to contact me if you should have any questions. The report of releases in alphabetical order is attached.

AMOUNT OF RELEASES FOR FEBRUARY 2025: \$ 3759.01

NAME	BILL NUMBER	Release Reason	OPER	DATE/TIME	DISTRICT	VALUE	AMOUNT
42580 MCMAHAN, ROGER DALE	2023-54822	DY: PERSONAL PROPERTY CLERICAL ERROR	LAS	12/31/9999 10:57:30 AM			
02 MILLSHOAL 77566 MORRIS, GREGORY	2024-82887	NO LONGER OWNS MOBILE HOME DY:ORP:6597712520 CLERICAL ERROR	DLR	12/31/9999 10:37:45 AM	G01 ADVLTAX F01 ADVLTAX L01 FFEFEE	5,274.00 5,274.00 5,274.00	14.24 2.76 108.00
						Total Releases:	125.00
02 MILLSHOAL 78276 MORRIS, GREGORY ALAN	2024-62705	Release Jan Interest DY:ORP:6563282169 CLERICAL ERROR	DLR	12/31/9999 11:39:05 AM	G01 ADVLTAX L01 FFEFEE F11 ADVLTAX	0.00 0.00 0.00	9.00 0.90 2.80
						Total Releases:	12.70
08 CARTOOGECHAYE 150623 VINEYARDS & VILLAS, LLC	2024-72863	release Jan Interest DY:ORP:6584495942 ILLEGAL TAXES OR LEVIED FOR AN ILLEGAL PURPOSE	DLR	12/31/9999 3:37:00 PM	G01 ADVLTAX L01 FFEFEE F05 ADVLTAX	0.00 0.00 0.00	3.66 0.90 0.66
						Total Releases:	5.22
12 FRANKLIN CITY Total Taxes - Release:						Total Releases:	3,616.09 3,759.01

Macon County
Advalorem Tax Collections Report
Year To Date February 2025 Tax Year 2024

TAX YEAR 2024 Month To Date February 2025 Tax Year 2024									
Month to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance	
General Tax	2,150,841.13	9,749.29	0.00	0.00	-47.58	2,160,542.84	-451,213.08	1,709,329.76	
Fire Districts	351,727.69	1,919.99	0.00	0.00	-10.57	353,637.11	-64,907.50	288,729.61	
Landfill User Fee	306,686.74	0.00	0.00	0.00	-4.36	306,682.38	-47,272.76	259,409.62	
TOTAL:	2,809,255.56	11,669.28	0.00	0.00	-62.51	2,820,862.33	-563,393.34	2,257,468.99	

TAX YEAR 2024 Year To Date February 2025 Tax Year 2024										
Year to Date	Beginning Balance	Levy Added	Less Releases	Less Administrative Refunds	Less Write Offs	Equals Adjusted Levy	Less Payments	Outstanding Balance	This Year Collection Percentage Tax Year 2024 As of 2/28/2025	Last Year Collection Percentage Tax Year 2023 As of 2/28/2024
General Tax	0.00	34,253,524.63	-7,953.06	0.00	-1280.52	34,244,291.05	-32,534,961.29	1,709,329.76	95.01%	94.87
Fire Districts	0.00	5,353,544.36	-1,419.83	0.00	-250.18	5,351,874.35	-5,063,144.74	288,729.61	94.61%	94.40
Landfill User Fee	0.00	3,347,880.00	-15,360.00	0.00	-17.54	3,332,502.46	-3,073,092.84	259,409.62	92.22%	92.34
TOTAL:	0.00	42,954,948.99	-24,732.89	0.00	-1548.24	42,928,667.86	-40,671,198.87	2,257,468.99	94.74%	94.64

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

CATEGORY – APPOINTMENTS

MEETING DATE: MARCH 11, 2025

13A. **Tax Administrator (1 seat)** – Ms. Braswell was appointed as the Tax Administrator on January 6, 2020, and is requesting to be reappointed for a four-year term from July 1, 2025, through June 30, 2029, by N.C.G.S. 105-294(a). Please find included in your packet a letter from Ms. Braswell requesting reappointment, a copy of N.C.G.S. 105-294, and a Letter of Eligibility from the North Carolina Department of Revenue. Ms. Braswell will be present at the meeting to answer any questions.

13B. **Board of Equalization and Review (5 seats)** – Please see the recommendation below from Tax Administrator Abby Braswell. Applications from Dwight Vinson, Richard Lightner, Kristine Flag, Gary Drake, Donald Holland, William Trick, Jr., and Kelly Polk are included in your packet.

“The current Board of Equalization and Review members have been working together for several years and have created an exceptional working relationship. They all have the credentials and the experience needed to be on the Board of Equalization and Review. I am recommending the following for the 2025 Board of Equalization and Review. Dwight Vinson, Richard Lightner, Donald Holland, Kristine Flaig (Nantahala), Gary Drake (Highlands).”

A motion to approve the appointments and to compensate members at the rate of \$100.00 for each official session attended by the member with a session equaling four hours either before noon or after noon.

13C. **Macon County Library Board (2 seats)** - Applications from Linda (Suzi Cabe), Susan Ervin, Heather Dombroski, David Carpenter, Angela Ricco, Jennifer Germain, Kim Leister, William (Bill) McGaha, Linda Tyler, Kathy Smith, Donna Wolfe, Randall Wolfe, Christy Barnett, Vivian Honey, Christine Calloway, Bob Scott, Patricia Brown, Patti Lewis, Maria Gaddy, Kelly Polk, Natalie Giocondo, Jan McRae, Sondra Wolf, Pauline Henning, and David Addleton are included in your packet for consideration. Librarian Abby Hardison has indicated that the Macon County Library Board will not meet again until April 2025, so there is no recommendation from them.

13D. **Fontana Regional Library Board (1 seat)** - Applications from Linda (Suzi) Cabe, Heather Dombroski, Diann Catlin, Jennifer Germain, William (Bill) McGaha, Linda Tyler, Kathy Smith, Shawn Peck, and Kelly Polk are included in your packet for consideration. Per Ms. Hardison, Historically, the Macon Library Board has appointed a trustee from among their ranks to serve on the regional board. The new Inter-local agreement gives that responsibility now to the Commissioners, and they may choose from appointed Macon Library Board members but are not specifically required to do so.

13E. **Macon County Planning Board (1 seat)** - Applications from Terrie Prestia, Marc Hehn, and Kelly Polk are included in your packet for consideration. The Macon County Planning Board did not had a quorum to meet for the March 6, 2025, meeting so there is no recommendation from that board.



March 4, 2025

To: Macon County Board of Commissioners

From: Abby Braswell, Macon County Tax Administrator *AB*

Subject: Reappointment as established by N.C.G.S. §105-294(a)

I am requesting that the Macon County Board of Commissioners continue my reappointment for another 4-year term from July 1, 2025 to June 30, 2029 as provided for by N.C.G.S §105-294 (a).

I have learned a lot in the last 5 years. Some of the things accomplished in the last 5 years with the help of my staff are:

- Implementation of new software replacing a 34 year-old software program.
- Implementation of new mobile field software.
- Implementation of an updated GIS website.
- Successful operation of the tax office during a pandemic.
- Expanded lobby and created secure receptionist/switchboard office.
- Implementation of the Macon-Jackson County boundary survey completed by the North Carolina Geodetic Office.
- 2023 Reappraisal which increased the tax base by 3.9 billion with 44,112 parcels and approximately 2,100 appeals processed.
- Implemented a reduced paper transfer process.
- Implemented a personal property audit.
- Implemented an online appeal process.
- Implemented an online listing process.
- Restructured office appraisal staff for increased safety in the field.
- Consistent tax collection rate. June 2020 98.35% and in June 2024 98.56%

Project and goals for the next 4 years are:

- Focus on the delinquent tax collection.
- Complete audit of the present use value program.
- Complete audit of all exempt properties.
- Implementation of a new online bill pay portal.
- Work with the GIS coordinator to convert the GIS system to GIS Pro.
- Organize tax office records based on the N.C. state record retention policy.
- Complete the 2027 reappraisal for fair and equitable taxation throughout Macon County.

I am asking for the Macon County Board of Commissioners to allow me to continue doing a job I love and continue to serve Macon County where I was raised and want to continue to be a part of the Macon County Community. I have created a positive working relationship with my staff, other department heads, Administration and with the taxpayers of Macon County. I am asking you to reappoint me to 4 more years and allow me to continue working for the citizens of Macon County.



North Carolina Department of Revenue

Roy Cooper
Governor

Ronald G. Penny
Secretary

November 20, 2018

Attn: R. Abby Braswell
Macon Co Tax Administration
5 W Main St
Franklin, NC 28734-3005

Dear Ms. Braswell:

I am pleased to inform you that you have successfully completed the requirements for certification as a County Assessor in North Carolina.

If appointed to a county assessor position, please remit a copy of your oath of office and the board of commissioners' meeting minutes confirming your appointment. Upon receipt, our office will complete the certification process and send you an assessor certificate.

Congratulations on this achievement! If you have any questions, please contact Chelsie Cornelius at (919) 814-1137 or chelsie.cornelius@ncdor.gov.

Sincerely,

LOCAL GOVERNMENT DIVISION
John A. (Tony) Simpson, Director

A handwritten signature in black ink, appearing to read "Chelsie J. Cornelius".

Chelsie J. Cornelius
Property Tax Valuation Specialist

Article 16.

County Listing, Appraisal, and Assessing Officials.

§ 105-294. County assessor.

(a) Appointment. – Persons occupying the position of county assessor on July 1, 1983, shall continue in office until the first Monday in July, 1983. At its first regular meeting in July, 1983, and every two years or four years thereafter, as appropriate, the board of county commissioners of each county shall appoint a county assessor to serve a term of not less than two nor more than four years; provided, however, that no person shall be eligible for initial appointment to a term of more than two years unless such person is deemed to be qualified as provided in subsection (b) of this section or has been certified by the Department of Revenue as provided in subsection (c) of this section. The board of commissioners may remove the assessor from office during his term for good cause after giving him notice in writing and an opportunity to appear and be heard at a public session of the board. Whenever a vacancy occurs in this office, the board of county commissioners shall appoint a qualified person to serve as county assessor for the period of the unexpired term.

(b) Persons who held the position of assessor on July 1, 1971, and continue to hold the position, and persons who have been certified for appointment as assessor by the Department of Revenue between July 1, 1971, and July 1, 1983, are deemed to be qualified to serve as county assessor. Any other person selected to serve as county assessor must meet the following requirements:

- (1) Be at least 21 years of age as of the date of appointment;
- (2) Hold a high school diploma or certificate of equivalency, or in the alternative, have five years employment experience in a vocation which is reasonably related to the duties of a county assessor;
- (3) Within two years of the date of appointment, achieve a passing score in courses of instruction approved by the Department of Revenue covering the following topics:
 - a. The laws of North Carolina governing the listing, appraisal, and assessment of property for taxation;
 - b. The theory and practice of estimating the fair market value of real property for ad valorem tax purposes;
 - c. The theory and practice of estimating the fair market value of personal property for ad valorem tax purposes; and
 - d. Property assessment administration.
- (4) Upon completion of the required four courses, achieve a passing grade in a comprehensive examination in property tax administration conducted by the Department of Revenue.

(c) Certification. – Persons meeting all of the requirements of this section shall be certified by the Department of Revenue. From the date of appointment until the date of certification, persons appointed to serve as county assessor are deemed to be serving in an acting capacity. Any person who fails to qualify within two years after the date of initial appointment shall not be eligible for reappointment until all of the requirements have been met.

(d) In order to retain the position of county assessor, every person serving as county assessor, including those persons deemed to be qualified under the provisions of this act, shall, in each period of 24 months, attend at least 30 hours of instruction in the appraisal or assessment of property as provided in regulations of the Department of Revenue.

(e) The compensation and expenses of the county assessor shall be determined by the board of county commissioners.

(f) Alternative to separate office of county assessor. – Pursuant to Act [Article] VI, Section 9 of the North Carolina Constitution, the office of county assessor is hereby declared to be an office that may be held concurrently with any other appointive or elective office except that of member of the board of county commissioners. (1939, c. 310, ss. 400, 401; 1953, c. 970, ss. 1, 2; 1971, c. 806, s. 1; 1973, c. 476, s. 193; 1983, c. 813, s. 2; 1987, c. 45, ss. 1, 2; 1997-23, s. 5.)

BOARD OF EQUALIZATION AND REVIEW APPLICATIONS

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 11 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Board of Equalization and Review

Name Dwight C. Vinson

Address 1280 Clarks Chapel Rd City Franklin NC Zip 28734

Telephone: Home 828-421-0537 Work 828-421-0537

Occupation Certified General Real Estate Appraiser

Business Address 1280 Clarks Chapel Rd., Franklin, NC 28734 : PO Box 261 Franklin, NC 28744

Email Address vinsonappraisal@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No Anticipated Conflicts

Educational Background

BS Criminal Justice: Appalachian State University, Minor in information systems.

Business and Civic Experiences/Skills:

38 years appraisal experience. 21 1/2 Years owner Vinson Appraisal Services. Founding President of Delta Chi Fraternity (App. State), Past President of Franklin JayCeers. Past President of Franklin Rotary Club. Past President Macon County Republican Mens Club. Two Term Chairman Macon County Republican Party. (2) Terms 2012-2019

Areas of Expertise and Interest/Skills:

Residential and Commercial Real Estate Appraisals. Expert Witness in Condemnation, Tax and other court related real estate matters.

List any Authorities, Boards, Commissions or Committees presently serving on:

Macon County Board of Equalization and Review.

SIGNATURE: Dwight C. Vinson



DATE: 2/6/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 11 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

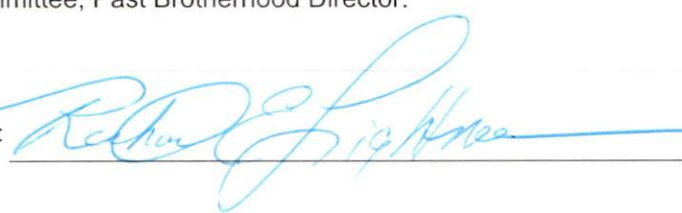
Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:  DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Board of Equalization

Name

Kristine Flaig

Address

290 Dewey Neal Rd

City

Topton

NC Zip

28781

Telephone: Home

828-321-9400

Work

828 342 6518

Occupation

Real Estate

Business Address

17838 Wayah Rd Topton, NC 28781

Email Address

Kristine@nantahalaproperties.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Attended Palm Beach Community College, Tr. County for business & Accounting, was Corporate Credit manager for large co in Fla

Business and Civic Experiences/Skills:

Mountain Lakes 3rd of Realtors, past President, past VP, sat on several committees, sit on Franklin/Nantahala TDC & commerce

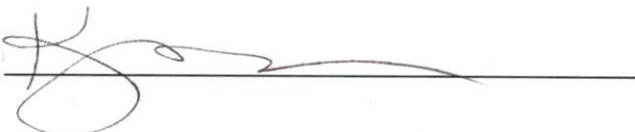
Areas of Expertise and Interest/Skills:

Love people, direct communication skills, Love my grandchildren & family

List any Authorities, Boards, Commissions or Committees presently serving on:

Franklin/Nantahala - TDC /Commerce
Mountain Lakes - Nominating Committee & Professional Standard

SIGNATURE:



DATE:

2/18/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 25 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

BOE

Name

Gary E. Drake

Address

P.O. BOX 549

City

Highlands

NC Zip

28741

Telephone: Home

828-200-0062

Work

Occupation

Retired

Business Address

Email Address

gdrake44@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

3 years college

Business and Civic Experiences/Skills:

Delta Air Lines (retired) NC Residential Appraiser (retired)

Areas of Expertise and Interest/Skills:

Residential Appraiser (Macon and Jackson Counties)

List any Authorities, Boards, Commissions or Committees presently serving on:

BOE past

SIGNATURE:



DATE:

2-14-25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 25 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Board of Equalization Review

Name Donald Holland

Address 3488 Bryson City Rd City Franklin NC Zip 28734

Telephone: Home Work 828-371-2600

Occupation Carwash Owner/Self employed

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:
none

Educational Background
highschool

Business and Civic Experiences/Skills:
self employed and president of chamber of commerce

Areas of Expertise and Interest/Skills:
appraiser contractor real estate

List any Authorities, Boards, Commissions or Committees presently serving on:
board of E and R for 4 years

SIGNATURE:  DATE: 2/24/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 26 25

TANNY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

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5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Board of Equalization and Review

Name William Watson Trick, Jr.

Address 45 Gray Cove Rd. City Franklin NC Zip 28734

Telephone: Home 954-931-7704 Work 954-931-7704

Occupation attorney licensed in Florida only - semi-retired, working remotely from Macon County, NC

Business Address 1216 E. Atlantic Blvd., Suite 7, Pompanoi Beach, FL 33060

Email Address billtrick@northbrowardlaw.com

Briefly explain any anticipated conflict of interest you may have if appointed:

aware of none

Educational Background

Tulane University 1972-1973; Florida State University Bachelor of Science 1975 Major Political Science Minor Mass Communications; Florida State College of Law Doctor of Jurisprudence 1978

Business and Civic Experiences/Skills:

Admitted to Florida Bar Association 1979; practicing attorney in Florida since 1980 to present[Special Magistrate for Value Adjustment Board, Broward County, Florida for 2 cycles; Treasurer, Macon County REC 2023 - present

Areas of Expertise and Interest/Skills:

real estate in general and real property law in particular; elections and election law; proficient at Internet research, spreadsheets, and LISTENING.

List any Authorities, Boards, Commissions or Committees presently serving on:

none

SIGNATURE:

DATE: February 24, 2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

TANNY KEEZER

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5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: ANY SLOTS

Name Kelly Poik

Address 27 Duck Cove Ln City Franklin NC Zip 28734

Telephone: Home 770 371 4188 Work

Occupation RETIRED School Administrator

Business Address

Email Address KellyPoik 860 Yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Specialist / Masters

Business and Civic Experiences/Skills:

Human Resources

Areas of Expertise and Interest/Skills:

Education - Planning - Etc

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Kelly Poik

DATE: 2/17/2025

MACON COUNTY PUBLIC LIBRARY BOARD APPLICATIONS

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

JAN 06 2025

TAMMY KEEZER

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Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon Public Library Board

Name Linda P Cabe (Suzi)

Address 141 Phillips Ln City Franklin NC Zip 28734

Telephone: Home 828-371-2206 Work

Occupation Retired

Business Address

Email Address suzi.cabe@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:
NA

Educational Background
Ed.S. Education (Superintendency), M. Education (Principalship, Curriculum/Supervision, Library Science), B.S. Education (Secondary)

Business and Civic Experiences/Skills:
30 yrs Macon Co Schools (Classroom, Administration); 5 yrs NC New Schools (Coaching); 15 yrs Advance Ed (National Lead Evaluator); 5 yrs WCU (Intern Supervisor); 10 yrs Office Manager Chain Store. Volunteer FUMC Bazaar, FOL

Areas of Expertise and Interest/Skills:
Experience leading and participating as a member of collaborative groups. Knowledgeable of group dynamics. Experienced parliamentarian. Skilled in soliciting input and reaching group consensus. Experienced group recorder.. Interest in the local public library from student typist to founding member FOL to bookstore volunteer.

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: *Linda P Cabe (Suzi)*

DATE: 01-03-2025

Application for Appointment to Macon County

Authorities, Boards, Commissions and Committees

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Mail to: County Manager's Office

5 West Main Street or FAX to: 828-349-2400

Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: library board

Name: Susan Ervin

Address City NC Zip: 1120 Meadows Rd., Franklin, NC 28734

Telephone: Work x Home: 828-524-8369

Occupation: retired

Business Address

Email Address: susanervin0213@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed: none

Educational Background: BA English, UNC, Chapel Hill

Business and Civic Experiences/Skills: Macon County Planning Board, approximately 14 yrs. service; Co-ordinator, League of Women Voters of Macon County, approximately 15 years; founding board Land Trust for the Little Tennessee; prepared application for historic district status for West Mill; leadership team for Women's History Trail

Areas of Expertise and Interest/Skills: I love libraries, have been a regular patron here throughout my 42 yrs. of residence, have never not had a book underway since I learned to read. I have participated in many community groups and can say that I am known for my ability to work with people of diverse backgrounds and opinions, with respect and understanding. I believe that public libraries are a great American institution that should provide education, entertainment, intellectual broadening, and community connection to all members of the community.

List any Authorities, Boards, Commissions or Committees presently serving on: I have served on the Cowee School Arts and Heritage Center board since early in its history. I am the originator and organizer of the speaker series "Where We Live: History, nature, and Culture", which presents a program of local interest monthly, with as many as 165 attendees. (That was for "The Misunderstood Wolf.") Topics range from Granny Witches to Cherokee history; the Restoration of the American Chestnut to readings by award winning regional authors; Hellbenders to Western NC in the Civil War. April's program will be on the History and Importance of Public Libraries in Macon County!

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 14 25

TAMMY KEEZER

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5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Library Board (Macon & Regional)

Name Heather Dombroskie

Address 34 Hillcrest Ave.

City Franklin

NC Zip 28734

Telephone: Home 828-200-3900

Work

Occupation business owner, home educator

Business Address 222 Burnette Rd. Franklin, NC 28734

Email Address srqheather@yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

I do not anticipate any conflicts of interest if I am appointed.

Educational Background

Bachelors of Science, University of South Florida

Business and Civic Experiences/Skills:

I have owned and operated a business in Macon County for 9 years. This has allowed me to gain tremendous knowledge on efficient operation while providing a service to our community and building strong relationships.

Areas of Expertise and Interest/Skills:

I am a member of one of Macon County's largest homeschooling groups. I am passionate about the opportunities the library provides for the homeschooling community. I am also a fierce advocate for the educational needs of all kids in our community. Like church, the library is an extension of home and school for many families in Macon County.

List any Authorities, Boards, Commissions or Committees presently serving on:

I do not currently serve on any boards.

SIGNATURE:

Heather Dombroskie

DATE: February 14, 2025

Print Form

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 18 25

TAMMY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Board

Name: Angela Riccio

Address: 331 Bill Dalrymple Rd City: Franklin NC Zip: 28734

Telephone: Home 908-616-2699 Work ← cell #

Occupation: physician

Business Address: 55 Holly Springs Park Drive Franklin NC 28734

Email Address: ariccio13@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:
none

Educational Background
Rutgers - B.S. in Cell Biology + Neuroscience
CUSOM - D.O.

Business and Civic Experiences/Skills:
have participated in several community organizations in undergrad and medical school, particularly health outreach, looking for local involvement.

Areas of Expertise and Interest/Skills:
experience in various leadership roles, strong interest in community engagement, advocacy for education and literacy in our community

List any Authorities, Boards, Commissions or Committees presently serving on:
none

SIGNATURE: Angela Riccio

DATE: 2/17/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 19 25

TAMMY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Advisory Board

Name Jennifer K. Germain

Address 493 Onion Mountain Rd City Franklin NC Zip 28734

Telephone: Home 828-200-1681 Work 828-349-2084

Occupation Community Health Promotions Coordinator

Business Address 1830 Lakeside Drive, Franklin, NC 28734

Email Address germainj73@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:
None.

Educational Background
BA Psychology and Near Eastern Studies, Univeristy of Arizona, 2002
MS Educational Psychology, Capella University, 2010

Business and Civic Experiences/Skills:
US Army, Military Intelligence, 1993-2001; Adjunct Instructor, Psychology, Cochise Community College, 2011-2016;
Adjunct Instructor, Yoga and Psychology, SCC, 2019-2022; Public Health Employee, 2022-present.

Areas of Expertise and Interest/Skills:
Psychology, Linguistics, Education, and Yoga. I enjoy reading all types of literature and academic papers. I also love to travel and experience different cultures.

List any Authorities, Boards, Commissions or Committees presently serving on:
None

SIGNATURE:  DATE: 14 February 2025

Please note that I would like to also be considered for the FRL board position that will open in March.

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Macon County Library Board

Name

Kim Leister

Address

341 Forest Ave

City

Franklin

NC Zip

NC 28734

Telephone: Home

828 371-1797

Work

Occupation

Retired

Business Address

Email Address

kjlester51@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

I do not believe I would have any conflict of interest.

Educational Background

Graduated from Brevard College, and Cytology School in Greenville, S.C.
Attend Western Carolina University

Business and Civic Experiences/Skills:

I supervised Cytology in the Pathology Department at Haywood Regional Medical Center.
I was a cub scout leader, Sunday School Teacher and member of East Franklin PTO.

Areas of Expertise and Interest/Skills:

I have been a patron of Macon County Library for over 40 years. During that time I regularly took my children to numerous activities at the library and now take my grandchildren. Aside from reading I am interested in local government, outdoor recreation, children's welfare and the arts.

List any Authorities, Boards, Commissions or Committees presently serving on:

I am on the Town of Franklin Board of Adjustments and Planning Board.

SIGNATURE:



DATE:

2/17/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

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Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

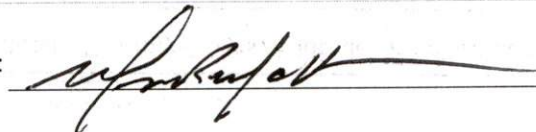
Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 24 25

TAMMY KEEZER

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Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon Co. Public Library Bd.

Name Linda Tyler

Address 150 W. Coventry Dr City Franklin NC NC Zip 28734

Telephone: Home 928421-6337 Work NA

Occupation Retired Public Health Nurse Macon Co. P.H.

Business Address NA

Email Address lindatyler51@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

BSN - Western Carolina U, 1976

Business and Civic Experiences/Skills:

25+ years as Public Health Nurse @ Macon Co P.H. last 5 yrs as Nursing supervisor. 7 yr as Comm. Care Clinic Bd member + volunteer staff
Past Bd member of multiple church + civic organizations

long time Patron + supporter of MCPL + FRL
after 3 yr on MCPLB I have a good understanding of this board and FRL Bd. & can step into both organizations + continue their objectives

List any Authorities, Boards, Commissions or Committees presently serving on:

UMC Faith in Action chair + Witness ministry member

SIGNATURE: Linda A Tyler

DATE: 2/22/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:

Kathy M Smith

DATE:

Addendum to

**Application to Macon County Public Library Board submitted by Kathy Smith
Signed application submitted by FAX to County Manager's Office February 24, 2025.**

I am a retired dentist with licenses in NC and GA.

Educational Background

- BA Sarah Lawrence College, NYC, 1971
- DMD, School of Dentistry, Medical College of Georgia 1978
- General Dental Practice Residency, Medical College of Georgia, 1979
- Academy of General Dentistry, Fellow 1984

Business and Civic Experiences/Skills

- Blue Ridge Free Dental Clinic in Cashiers – 7 years as a volunteer dentist weekly 2017-2024
- After School Program Volunteer, Highlands United Methodist Church, 2019, 2022, 2023
- Hike Leader, OTH Hiking Club 2024-2025
- Highlands PAC, Box office volunteer 2017 - 2020
- Highlands Rotary Club Host Family, International Student Exchange 2017
- Church choir participation 2016-2025

Boards Presently serving on

- Highlands Plateau Greenway Board, Treasurer 2 terms, Secretary current term ends 2026
- Coalition for Non-Native Invasive Plant Management (CNIPM) 2024-2025

Macon County has wonderful libraries offering many services to the community. I would be honored to serve on the Macon County Public Library Board. My husband and I are proud to call Macon County home. We have three daughters and five grandchildren. Our oldest daughter graduated from Highlands High School in 1998.

Respectfully submitted,


Kathy Smith
1143 Big Bear Pen Rd
Highlands, NC 28741
404 255 4894
kathysmith3@gmail.com

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 25 25

TAMMY KEEZER

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Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon Co Library Trustees Board

Name Donna Heater Wolfe

Address 240 Roxie Ln City Franklin NC Zip 28734

Telephone: Home 828-371-7118 Work

Occupation Retired

Business Address

Email Address dwolfe194784@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Volunteer at Friend of the Library Bookstore

Educational Background High Grad some college

Business and Civic Experiences/Skills:

Book store Owner (Books Unlimited 50yrs) 1983 to 2003

Areas of Expertise and Interest/Skills:

Customer service, Sales Carpentry (wood working)

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE: Donna Wolfe

DATE: 2/24/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

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5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: MACON Co. LIBRARY TRUSTEES BOARD

Name RANDALL C. WOLFE

Address 240 Roxie Ln City Franklin NC Zip 28734

Telephone: Home 828-371-7122 Work

Occupation RETIRED

Business Address

Email Address wolferc5t@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:
CURRENTLY VOLUNTEER AT FRIENDS OF THE LIBRARY BOOKSTORE

Educational Background
BA: ST. ANDREWS, LAURINBURG NC PHD: UNIV. OF GEORGIA
MA: WESTERN CAROLINA UNIV.

Business and Civic Experiences/Skills:
BOOKSTORE OWNER/MANAGER, BOOK SELLER, UNIT SUPERVISOR TRUPAC, WORK CAMPER, SCHOOL TEACHER, COLLEGE INSTRUCTOR

Areas of Expertise and Interest/Skills:
NOT SURE I HAVE AN "AREA OF EXPERTISE" SINCE I TRY TO FIND WAYS TO IMPROVE ON EVERY TASK I UNDERTAKE. I HAVE TAUGHT INTERNATIONALLY SO I THINK I HAVE AN IDEA OF WHAT IDEAS AND VALUES MACON Co. RESIDENTS SHOULD BE ABLE TO GAIN EXPOSURE TO.

List any Authorities, Boards, Commissions or Committees presently serving on:
NONE

SIGNATURE: Randall C Wolfe

DATE: 2/24/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

I have been with Macon County Schools since 1998. I was a seventh grade English Language Art teacher/Social Studies teacher for 23 years. I was nominated by Macon County Schools to for the Principal Fellow's Program in 2020 and attended WCU for my masters in school administration. I believe my work experience in public education and my educational background in literature, would bring a different perspective to the board.

Areas of Expertise and Interest/Skills:

I am an avid reader and hopefully passed on the love of books to the many students I taught over the years. As an educator, I feel that literature and access to books is very important for the people of our area. As an assistant principal, I am very accustomed to leading or being a part of meetings either in person or virtually, making schedules, collaborating with various stakeholders, and examining curriculum.

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE: _____

DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

TAMMY KEEZER

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 5 West Main Street
 Franklin, North Carolina 28734
 or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon Co. Library Advisory Bd.
 Name: VIVIAN HONEY TRUSTEE

Address: 300 Hiland Ter. City: FRANKLIN NC Zip: 28734

Telephone: Home: (c.) 828-332-8220 Work: N/A

Occupation: RETIRED READING/LANGUAGE ARTS Tchr.

Business Address: n/a

Email Address: vivhoney@yahoo.com


Briefly explain any anticipated conflict of interest you may have if appointed:
Cannot think of one. Retired teacher, do occasional tutoring

Educational Background:
B.A. in ART EDUCATION, MAEd in Reading 3.96 GPA

Business and Civic Experiences/Skills:
ACTIVE IN TWO MACON COUNTY CLUBS (volunteer) VP of one. TUTOR@East Franklin

Areas of Expertise and Interest/Skills:
Reading, Language Arts, WRITING, Teaching, Tutoring, Art, drawing, Knitting, animal rescue (dog)

List any Authorities, Boards, Commissions or Committees presently serving on:
Macon County Republican Party
" Women's Club (Vice President)

SIGNATURE:  DATE: 2-21-2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

TAMMY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Advisory Board Trustee

Name Christine E Calloway

Address 237 Autumn's Way City Otto NC Zip 28763

Telephone: Home 828-347-6625 Work 828-332-1634

Occupation self-employed

Business Address 237 Autumn's way Otto, NC 28763

Email Address christecatdaves@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

I know some library employees. I have taken advantage of the display to showcase my work.

Educational Background

AAS Criminal Justice Technology, 2012 4.0 cumulative GPA
Phi Theta Kappa, National Technical Honor Society

Business and Civic Experiences/Skills:

Office Manager, Dave's Appliance Service 2007-2024

Areas of Expertise and Interest/Skills:

Microsoft Office, Quickbooks, Lightburn, Accounts Payable, Accounts Receivable, Silhouette Studio

List any Authorities, Boards, Commissions or Committees presently serving on:

None

SIGNATURE: Christine E Calloway

DATE: 2/16/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 25 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street or FAX to: 828-349-2400
Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library

Name Bob Scott

Address 86 Summit Drive City Franklin NC Zip 28734

Telephone: Home 828-421-7843 Work 828-421-7843

Occupation Writer-Photographer

Business Address

Email Address scoopscott79@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None


Educational Background
AAS Southwestern Community College, BS Western Carolina University (Honors), political science Brevard College and Furman University. FBI National Academy, Management Development Program NC Justice Academy.

Business and Civic Experiences/Skills:
Franklin Town Council board member. Mayor four terms. Former chair of the NC Mayors Association. Executive committee NC League of Municipalities. Member of Region A Council of Government as the Town of Franklin representative

Areas of Expertise and Interest/Skills:
Writer and photographer with work appearing in local and national publications. Served as a public information and photo officer in the US Army. Worked as a reporter, columnist and photographer for three daily newspapers. Member of the Society of Professional Journalists of America, National Press Photographers Association, Freedom from

List any Authorities, Boards, Commissions or Committees presently serving on:

None . However, I was a volunteer fund raiser for the old and present library.

SIGNATURE: 

DATE: 02/20/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 25 25

TAMMY KEEZER

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5 West Main Street
Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Patricia Brown

DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 26 25

TANNY KEEZEK

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5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

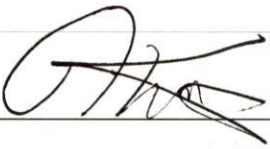
Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 27 25

TAMMY KEEZER

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Library Advisory Board

Name

MARIA GADDY

Address

389 Woodard Mountain

City

Franklin

NC Zip

28734

Telephone: Home

770-601-7771

Work

Occupation

Nurse Practitioner (retired), oncology/hematology

Business Address

Email Address

mgaddy1817@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No conflict of interest. I have lived part-time in Macon Co for years (decades!) and am now living here full-time since retiring

Educational Background

Associate of Arts - Nursing - UNC Wilmington

Master of Science - Family Nurse Practitioner

Bachelor of Science in Nursing - Brennan University

- Univ of N. Ga - Dalton

Business and Civic Experiences/Skills:

I have taught community outreach classes on health topics. I have authored policies + procedures + am familiar with the process. I have been a manager and was responsible for a 3 million dollar budget. I am fiscally responsible. I am very organized and excel at research.

Areas of Expertise and Interest/Skills:

I am a confident public speaker. In my career, the skills of critical thinking + analysis, leadership, collaboration, and communication would translate well to public service. The library represents the people of our county and I want to be part of the stewardship.

List any Authorities, Boards, Commissions or Committees presently serving on:

Tecrayli (Jansen Biotech) Advisory Board > Interst
Cornerstone Pharmaceutical Advisory Board

I have served on many advisory boards + can provide a detailed list on request

SIGNATURE:

Maria Gaddy

DATE:

2/20/25



Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 28 25

TANNY KEEZER

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Franklin, North Carolina 28734

or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Advisory Board

Name Jan McRae

Address 205 Fox Ridge Circle City Franklin NC Zip 28734

Telephone: Home Cell: 828-371-0625 Work 828-524-0807

Occupation Medical Receptionist - part time

Business Address 12 Grindstaff Cove Rd Sylva NC 28779

Email Address three seadogs@yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:
No conflict of interest

Educational Background
Associates - Drug + Alcohol Tech (SOC) Social Work - (WCU)

Business and Civic Experiences/Skills:
past work at REACT of Macon County
social worker + bereavement coordinator, Angel

Areas of Expertise and Interest/Skills:
pets, & ds, all animals, nature, exercise, healthy plants
advocacy

List any Authorities, Boards, Commissions or Committees presently serving on:
none at present

SIGNATURE: Jan McRae

DATE: 02-28-25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 28 25

TAMMY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board

Name Sondra Wolf

Address 1069 West Dills Creek Rd City Franklin NC Zip 28734

Telephone: Home 828 421 9958 Work 828 306-4407

Occupation Family Practrice Physician - Mountain Dols Family Medicine

Business Address 161 Iotla Street Franklin NC

Email Address wayahdoc@gmail.com

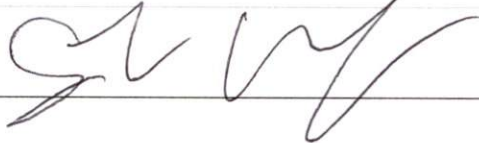
Briefly explain any anticipated conflict of interest you may have if appointed:
None

Educational Background
College, Medical school, Residency training

Business and Civic Experiences/Skills:
Business Co-owner, 7 employees, Kid's Place Board

Areas of Expertise and Interest/Skills:
6 years Medical Director
Worked in a library 1987-1991 (book shelper part time)
Medical Expertise, Adviid Reader, Patient Advocacy

List any Authorities, Boards, Commissions or Committees presently serving on:
None

SIGNATURE: 

DATE: 2/28/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Library Advisory Board Trustee

Name: Pauline Henning

Address: 145 Gibson Cove Estates Dr

City: Franklin

NC Zip: 28734

Telephone: Home: 720-696-2173

Work:

Occupation: Author

Business Address:

Email Address: phennco@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No conflicts

Educational Background

Masters of Information Technology - Colorado University
Bachelors of General Studies - University of Maryland

Business and Civic Experiences/Skills:

21 yrs as a Teacher Librarian in the Public School System of Summit County and Jefferson County, Co 1995-2016
2 yrs as a Library aid and classroom teacher aide 1993-1995
Vice President of family lawncare business 2002-2017

Areas of Expertise and Interest/Skills:

Information and Reading Literacy of all ages; Adminstrative skills, Creativity in promoting reading and writing,
Published author of young adult novel, "Illuminating Dark Valley" Presently writing a sequel.

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE

Pauline Henning

DATE:

2/25/25

Pam Ledford

From: Natalie Giocondo <ngiocondo@gmail.com>
Sent: Wednesday, February 26, 2025 2:36 PM
To: pledford@maconnc.org
Subject: Library Board Positions
Attachments: Macon County Library Application.pdf

TAMMY KEIZER

FEB 26 25

RECEIVED

Good Afternoon,

I would like to submit my application for the Macon County library board positions that are currently available, as well as the Regional Board position. I have attached a copy of my application, I had to write some of my answers on the back of the online printable form because when printed it cut off portions of my responses. Please let me know if there is anything else you need from me, and if you can see the documents attached.

Thank you so much for your help.

Warm Regards,
Natalie Giocondo
240 Forest Glen Trl
Franklin, NC 28734

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home

Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Natalie Giocondo

DATE:

* Please see complete responses on the back.

Business and Civics Experience:

I have been the owner and operator of a business that provides home education and other services to neurodivergent students and their families. I am also the president of MPN Advocacy & Education International providing education and advocacy to individuals impacted by myeloproliferative neoplasms (rare blood cancers)

Areas of Expertise and Interests:

My expertise is in human behavior, education and advocacy. I have had the opportunity to moderate complex and emotionally charged conversations. My grandmother worked for the Tarpon Springs library in Florida where I spent summers reading. My Aunt was the head librarian at NPR and worked as a librarian for CNN, National Geographic, and American Express. My uncle is a tenured professor of Literacy at George Mason University. Literacy and the role a county library plays in a community is near and dear to my heart. I would love to share my skills and time with Macon County - my forever home.

Business and Civics Experience:

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Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 28 25

TAMMY KEEZER

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Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:

Pam Ledford

From: David Addleton <dfaddleton@gmail.com>
Sent: Friday, February 28, 2025 3:47 PM
To: Pledford@maconnc.org
Subject: Application for Appointment to Macon County Authorities, Boards, Commissions and Committees
Attachments: Application For Appointment To Macon County 3.pdf; Application form with Signature.pdf

Thank you Ms Ledford for your help today on the telephone.

I am sending this application form via email at your suggestion because I am unable to print it in full after filling out the boxes. The attached pdf, with "3" at the end of the file name, includes everything I typed into the boxes when I view it using my pdf viewer. The other is a scan to show you how it prints at my end, but also includes my signature. And, below, in this email, I copy what I wrote in each of the boxes that do not display or print at my end.

Educational Background:

Murree Christian School, Jhika Gali, Murree, Punjab, Pakistan -- High School Diploma 1973
Wheaton College, Wheaton, Illinois, Bachelor of Arts, Philosophy Major, 1977, with honor
Western Kentucky University, Bowling Green, Kentucky, Master of Arts and Humanities, 4.0/4.0 gpa
The John Marshall Law School, Chicago, Illinois, JD, top third
Continuing Legal Education from Institute for Continuing Legal Education in Georgia, National Association of Consumer Advocates, National Consumer Law Center, Emory University, Atlanta, Georgia

Business and Civic Experiences/Skills

Appointments:

By Georgia Governor Deal to the Consumer Advisory Board for the Governor's Office of Consumer Protection;
By National association of Consumer Advocates to chair its Georgia Chapter; By the United States Commission on Interstate Child Support to its panel discussions for hearings throughout the USA;
By Sandy Springs Chamber of Commerce to its Leadership Sandy Springs program

Employment:

Addleton Ltd Co., Consumer Protection solo practice
UAW Legal Services Plans, First Chair Litigator
Troutman Sanders, Associate, tax and labor sections
Wimberly Lawson, employment law

Areas of Expertise and Interests/Skills

Generally: Public speaking, persuasive technical writing, logical and analytical thinking skills
In Law: Consumer protection including fair debt collection practices, fair credit reporting, real property purchase and sales, residential construction, SBA loans, domestic and international commercial contracts and disputes, labor and employment law, including tax qualifications for defined benefit, contribution, and welfare plans and their termination.
Personally: Books. I have lost two personal libraries to fire and the risks of travel. I have used specialized and general libraries throughout my entire life and across the globe to research in the sciences and humanities,

including the history of religious texts, social and political movements worldwide, and law; these public and private libraries have including (not a complete list) libraries in Pakistan, the United Kingdom, Massachusetts, New York, Chicago, Atlanta, and the Library of Congress; presently we support the Newberry Library in Chicago.

Thank you agains for your assistance.

With best regards

David F Addleton
Retiring Georgia Attorney at Law
Not Licensed in North Carolina

practicing consumer law as
ADDLETON LTD CO

470 Parker Farm Road
Franklin, NC 28734
404.797.7166 IPhone
478.227.9007 VOIP
888.398.0898 fax
dfaddleton@gmail.com

**Truth has never damaged a just cause, but there is no crime,
dodge, trick, swindle, or vice that does not live by secrecy.**

AV rated by Martindale: <http://www.martindale.com/Mr-David-F-Addleton/865884-lawyer.htm>

NOTICE: I am not your lawyer unless, and until, we agree, in a writing you and I actually sign, to the terms and conditions of my engagement on your behalf.

NOTICE: The Electronic Communications Privacy Act, 18 U.S.C. §§2510-2521 may cover this email. This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, transmit, disseminate, or otherwise use the information. Also, please indicate to the sender that you have received this communication in error, and delete the copy you received. Thank you.

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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Rec'd 2/17/25
T. Keezer

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon County Library Board

Name David Carpenter

Address 549 Tanasi Lane City Franklin NC Zip 28734

Telephone: Home 270-991-0600

Work

Occupation Retired (Librarian)

Business Address

Email Address d.carpenter@outlook.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Franklin High School graduate, Bachelor of Science degree in Psychology/Sociology (Western Carolina University), Master's degree in Library and Information Science (University of Illinois Urbana-Champaign).

Business and Civic Experiences/Skills:

I served as director of Vanderbilt University's Management Library, and later as acting director of Vanderbilt University's Central Library. I was responsible for managing budgets and hiring and supervising personnel.

Areas of Expertise and Interest/Skills:

I have 34 years of experience in libraries (WCU, University of Illinois, University of Georgia, and Vanderbilt University) in a range of positions including cataloging, reference, collections development, and administration.

List any Authorities, Boards, Commissions or Committees presently serving on:

Member of the Board of Directors, Cowee School Arts & Heritage Center.

SIGNATURE:

David Carpenter

DATE: February 16, 2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 20 25

TANNY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: ANY SLOTS

Name Kelly Poik

Address 27 Duck Cove Ln City Franklin NC Zip 28734

Telephone: Home 770 371 4188 Work

Occupation RETIRED School Administrator

Business Address

Email Address KellyPoik 860 Yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Specialist / Masters

Business and Civic Experiences/Skills:

Human Resources

Areas of Expertise and Interest/Skills:

Education - Planning - Etc

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Kelly Poik

DATE: 2/17/2025

FONTANA REGIONAL LIBRARY BOARD APPLICATIONS

Final Appl.

Print Form

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 13 25

TAMMY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Macon Public Library Board - Fontana Regional

Name Linda P Cabe (Suzi)

Address 141 Phillips Ln City Franklin NC Zip 28734

Telephone: Home 828-371-2206 Work _____

Occupation Retired

Business Address _____

Email Address suzi.cabe@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

NA

Educational Background

Ed.S. Education (Superintendency), M. Education (Principalship, Curriculum/Supervision, Library Science), B.S. Education (Secondary)

Business and Civic Experiences/Skills:

30 yrs Macon Co Schools (Classroom, Administration); 5 yrs NC New Schools (Coaching); 15 yrs Advance Ed (National Lead Evaluator); 5 yrs WCU (Intern Supervisor); 10 yrs Office Manager Chain Store. Volunteer FUMC Bazaar, FOL

Areas of Expertise and Interest/Skills:

Experience leading and participating as a member of collaborative groups. Knowledgeable of group dynamics. Experienced parliamentarian. Skilled in soliciting input and reaching group consensus. Experienced group recorder/secretary. Interest in the local public library from student typist to founding member FOL to bookstore

List any Authorities, Boards, Commissions or Committees presently serving on:

None locally

SIGNATURE: *Suzi P Cabe*
(Suzi P)

DATE: 2/11/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 14 25

TAMMY KEEZER

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or FAX to: 828-349-2400

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Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:



Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 17 25

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or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: FRL vacancy **FRL**

Name clann catlin

Address 18 Hickory Lane City Highlands NC Zip 28741

Telephone: Home 828.5265961 Work _____

Occupation Retired Etiquette Consultant 1997-2022, Former Magazine Editor 2007-2010, Former Ballet teacher 1977-1'

Business Address _____

Email Address dscat@bellsouth.net

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Bartram School Jacksonville, FL. Highschool Grad. 1968, U of Florida 2 years, Journalism. FSU 2 years Dance, American Dance Festival New London Connecticut

Business and Civic Experiences/Skills:

Various Jacksonville FL. boards including Florida Times Union Citizens Editorial Board, Pirates Bay Townhomes HOA president, Board of Glenville Lake Club NC., Editor Jacksonville Lawyer Magazine, Orlando Lawyer Magazine, Jacksonville Home and Hospitality Magazine. Self-published Etiquette book. Trained Jacksonville, Oklawaha, Georgia...

Areas of Expertise and Interest/Skills:

Business and Social Etiquette. Writing. Choreography. Stagecraft

List any Authorities, Boards, Commissions or Committees presently serving on:

Presently serving on Macon County Public Library Board. This application is to be considered for Fontana Regional Library Board. I serve on the Finance and Personnel committees at our church. I also teach a weekly expository Bible Study at our church.

SIGNATURE: *Clann Scat*

DATE: 2/17/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

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Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

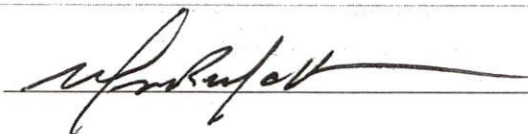
Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:



DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 24 25

TAMMY KEEZER

The Macon County Board of Commissioners believes all citizens should have the opportunity to Participate in governmental decisions. The Board wants to appoint qualified, knowledgeable and dedicated people to serve on authorities, boards and committees. If you have an interest in being considered for an appointment to any advertised vacancy, please thoroughly complete the form below before the advertised deadline and choose from the following options.

Mail to: County Manager's Office
5 West Main Street
Franklin, North Carolina 28734
or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Fontana Regional Library Bd

Name Linda Tyler

Address 150 W. Coventry Dr City Franklin NC NC Zip 28734

Telephone: Home 828-421-6337 Work NA

Occupation Retired Public Health Nurse Macon Co. P. H.

Business Address NA

Email Address lindatyler51@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

BSN - Western Carolina U. 1976

Business and Civic Experiences/Skills:

25+ years as Public Health Nurse @ Macon Co P.H. last 5 yrs as Nursing supervisor. 7 yr as Comm. Care Clinic Bd member + volunteer staff past Bd member of multiple church + civic organizations

long time patron + supporter of MCPL + FRL
after 3 yr on MCPLB I have a good understanding of this board and FRL Bd. & can step into both organizations + continue their objectives

List any Authorities, Boards, Commissions or Committees presently serving on:

UMC Faith in Action chair + witness ministry member

SIGNATURE: Linda Tyler

DATE: 2/22/25

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

FEB 25 25

TAMMY KEEZER

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Name of Authority, Board or Committee applying for: Fontana Regional Library Board

Name Kathy Smith DMD

Address 1143 Big Bear Pen Rd City Highlands, NC NC Zip 28741

Telephone: Home 404 255 4894 Work Retired

Occupation Retired

Business Address same as home

Email Address kathy smith3@gmail.com

Briefly explain any anticipated conflict of interest you may have if appointed:

No known conflict of interest

Educational Background

BA, Sarah Lawrence College, NYC 1971
DMD, School of Dentistry, Medical College of Georgia 1978

Business and Civic Experiences/Skills:

Blue Ridge Free Dental Clinic in Cashiers - 7 years as a volunteer dentist weekly 2016-2024
After School Program Volunteer, Highlands United Methodist, 2019, 2022, 2023

Areas of Expertise and Interest/Skills:

Interest in Macon County Public libraries community involvement.

List any Authorities, Boards, Commissions or Committees presently serving on:

Highlands Plateau Greenway Board, Treasurer 2 terms, Secretary current term ends 2026
Coalition for Non-Native Invasive Plant Management Board, 2024-2025

SIGNATURE:

Kathy M Smith

DATE: February 24, 2025

Addendum to

Application to Fontana Regional Library Board submitted by Kathy Smith

Signed application submitted by FAX to County Manager's Office February 24, 2025.

I am a retired dentist with licenses in NC and GA.

Educational Background

- BA Sarah Lawrence College, NYC, 1971
- DMD, School of Dentistry, Medical College of Georgia 1978
- General Dental Practice Residency, Medical College of Georgia, 1979
- Academy of General Dentistry, Fellow 1984

Business and Civic Experiences/Skills

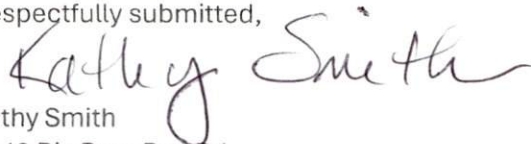
- Blue Ridge Free Dental Clinic in Cashiers – 7 years as a volunteer dentist weekly 2017-2024
- After School Program Volunteer, Highlands United Methodist Church, 2019, 2022, 2023
- Hike Leader, OTH Hiking Club 2024-2025
- Highlands PAC, Box office volunteer 2017 - 2020
- Highlands Rotary Club Host Family, International Student Exchange 2017
- Church choir participation 2016-2025

Boards Presently serving on

- Highlands Plateau Greenway Board, Treasurer 2 terms, Secretary current term ends 2026
- Coalition for Non-Native Invasive Plant Management (CNIPM) 2024-2025

Macon County has wonderful libraries offering many services to the community. I would be honored to serve on the Macon County Public Library Board. My husband and I are proud to call Macon County home. We have three daughters and five grandchildren. Our oldest daughter graduated from Highlands High School in 1998.

Respectfully submitted,



Kathy Smith

1143 Big Bear Pen Rd

Highlands, NC 28741

404 255 4894

kathysmith3@gmail.com



Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 28 25

TAMMY KEEZER

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or FAX to: 828-349-2400

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: Fontana Regional Library Board

Name Shawn Pack

Address 140 Shawn Pack Circle

City Franklin

NC Zip 28734

Telephone: Home 828-349-0170

Work 828-371-4517

Occupation Self-employed

Business Address

Email Address zx15g77s@outlook.com

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Bachelors degree in Accounting and Business Administration from Western. Membership in the fraternal organization of Phi Sigma Pi.

Business and Civic Experiences/Skills:

Employment in the non-profit sector. Strong organizational skills. Terms as millsholes precinct chair for GOP.

Areas of Expertise and Interest/Skills:

Understanding of Roberts Rules of Order and interest in all opportunities for children to practice reading stemming from my own struggles with dyslexia.

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE:

Shawn J Pack

DATE: 2/28/2025

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

TANNY KEEZER

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Franklin, North Carolina 28734

Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for: ANY SLOTS

Name Kelly Poik

Address 27 Duck Cove Ln City Franklin NC Zip 28734

Telephone: Home 770 3714188 Work

Occupation RETIRED School Administrator

Business Address

Email Address KellyPoik 860 Yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Specialist / Masters

Business and Civic Experiences/Skills:

Human Resources

Areas of Expertise and Interest/Skills:

Education - Planning - Etc

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Kelly Poik

DATE: 2/17/2025

PLANNING BOARD APPLICATIONS

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

RECEIVED

DEC 19 24

TAMMY KEEZER

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Franklin, North Carolina 28734

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Name of Authority, Board or Committee applying for: Macon County Planning Board

Name Terrie Prestia

Address 318 Iotla St City Franklin NC Zip 28734

Telephone: Home 828-371-5376 Work 828-369-0000

Occupation Real Estate Broker / Hair Stylist

Business Address 33 Pine Lane, Franklin, NC 28734 and 355 Carolin Mnt Dr

Email Address terrie@terrieyouragent.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None known

Educational Background

High School Diploma, Cosmetology License, Real Estate License

Business and Civic Experiences/Skills:

I would like to actively participate in the public life of a our community in an informed, committed, and constructive manner, focusing on the common good.

Areas of Expertise and Interest/Skills:

Real Estate Buyer's and Seller's Agent, Musician/Singer involved in live performances and Praise and Worship, Hair Stylist/Barber, Potter specializing in Hand built pottery

List any Authorities, Boards, Commissions or Committees presently serving on:

Director with Carolina Smokys Board of Realtors Multiple Listing Service from 01/2019 - 2023, Vice President 2024-2025.

SIGNATURE: Terrie Prestia

DATE: 02/21/2024

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

TAMMY KEEZER

 RECEIVED
 JAN 17 2025

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Any Questions, please call the County Manager's Office at (828) 349-2025

Name of Authority, Board or Committee applying for:

Name

Address City NC Zip

Telephone: Home

Work

Occupation

Business Address

Email Address

Briefly explain any anticipated conflict of interest you may have if appointed:

Educational Background

Business and Civic Experiences/Skills:

Areas of Expertise and Interest/Skills:

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: 

DATE:

Application for Appointment to Macon County Authorities, Boards, Commissions and Committees

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FEB 20 25

TANNY KEEZER

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Name of Authority, Board or Committee applying for: ANY SLOTS

Name Kelly Poik

Address 27 Duck Cove Ln City Franklin NC Zip 28734

Telephone: Home 770 371 4188 Work

Occupation RETIRED School Administrator

Business Address

Email Address KellyPoik 860 Yahoo.com

Briefly explain any anticipated conflict of interest you may have if appointed:

None

Educational Background

Specialist / Masters

Business and Civic Experiences/Skills:

Human Resources

Areas of Expertise and Interest/Skills:

Education - Planning - Etc

List any Authorities, Boards, Commissions or Committees presently serving on:

SIGNATURE: Kelly Poik

DATE: 2/17/2025